

# Community Services

## About the course

The CHC32015 – Certificate III in Community Services is a nationally recognised training qualification designed to provide students with the skills, knowledge and information to help develop a successful career in the social services sector.

CHC32015 – Certificate III in Community Services will give students the core skills to fulfil a role as a community services worker who support individuals through the provision of person-centred services in the social sector. Work may include day-to-day support of individuals in community settings or support the implementation of specific community-based programs.

## Entry requirements

There are no formal entry requirements for this course, however students are expected to have or be able to achieve written and spoken English skills to the certificate level of the course, or the ability to develop these skills whilst in training to meet the requirements of the qualification.

To allow our trainers to support your learning, you will need to complete a student profile, including language, literacy and numeracy indicators before your enrolment application is accepted. Students may need to be able to achieve a clear police check and meet relevant state-based requirements for working with children or vulnerable people.

## Delivery method and course duration

### Self-paced online:

**Full time 12 months, part time 24 months.** Students can study according to their own schedule and pace by studying online, supported by MAX Solutions trainers via email, phone and/or Skype. A minimum of 120 hours Work Placement is required.

### Blended delivery:

**Full time 12 months, part time 24 months.** Blended learning includes face-to-face training 2 days per fortnight over a 12 week period and online learning. A minimum of 120 hours of Work Placement is required.

### Traineeships (including school-based):

**Between 12 months full time and 24 months part time.** Students undertaking a traineeship will have regular workplace and contact support from MAX trainers.

## Course structure

5 core units and 7 elective units.  
12 units required in total.

### Core units:

- › **CHCCCS016**  
Respond to client needs
- › **CHCCOM005**  
Communicate and work in health or community services
- › **CHCDIV001**  
Work with diverse people
- › **HLTWHS002**  
Follow safe work practice for direct client care
- › **HLTWHS006**  
Manage personal stressors in the work environment

### Elective units:

- › **CHCCCS019**  
Recognise and respond to crisis situations
- › **CHCMHS001**  
Work with people with mental health issues
- › **CHCDIS007**  
Facilitate the empowerment of people with disability
- › **CHCVOL001\***  
Be an effective volunteer
- › **CHCCDE003**  
Work within a community development framework
- › **BSBWOR301**  
Organise personal work priorities and development
- › **CHCCCS015**  
Provide individualised support

\*This unit requires a minimum of 20 hours Vocational Placement to award competency. MAX method of assessment is inclusive of vocational placement – therefore workplace demonstration of a total of 120 hours vocational placement is required to complete the qualification.

# Community Services

## Additional pathways

Students who successfully complete the qualification may be eligible to continue in higher level certificate courses, with any registered training organisation who holds the higher level qualification on its scope of registration.

**Potential job prospects may include:**

- › Community Support Worker roles
- › Individual Community Support Worker
- › Neighbourhood Centre Worker
- › Youth Support Worker
- › Accommodation Support Worker

## Recognition of Prior Learning (RPL) and Credit Transfer

RPL is a process that assesses your competency—acquired through formal and informal learning—to determine if you meet the requirements for a unit of study. Students with previous skills, knowledge or experience are entitled to apply for RPL for a full qualification or individual units of competency. Students will be required to produce evidence and undertake assessment as part of the RPL process.

If you have previously completed a unit/s of competency and can provide valid evidence of AQF certification (issued by an RTO), you are eligible to apply for a Credit Transfer and would not be required to undertake further study for the unit.

You can learn more about RPL and Credit Transfer processes at: [www.maxsolutions.com.au/training](http://www.maxsolutions.com.au/training)

## Funding available

Students may be eligible for funding for this qualification via various State-based initiatives.

Contact us to find out more about what may be available in your State.

## AQF Certification outcome

Students who successfully complete all requirements of CHC32015 Certificate III in Community Services will be issued with an AQF Certificate III qualification. Students who successfully complete one or more units, will be issued with a Statement of Attainment for these unit(s).

## Unique Student Identifier (USI)

It is mandatory for all students undertaking Nationally Recognised Training in Australia to have a USI.

Students will need their USI to apply to enrol for training.

Visit [www.usi.gov.au](http://www.usi.gov.au) for more information.

## More information

For upcoming course dates, delivery locations, student handbook information (including relevant policies and procedures such as our privacy, access and equity, complaints and appeals and refund policies) please visit our website or contact our team.

### Contact us



**Phone**  
1800 021 560



**Email**  
[info@maxsolutions.edu.au](mailto:info@maxsolutions.edu.au)



**Web**  
[maxsolutions.com.au/training](http://maxsolutions.com.au/training)